

TRIGG COUNTY PPROJECT DEVELOPMENT BOARD

MINUTES OF MEETING HELD ON NOVEMBER 9, 2005 AT 4:00 P.M.

at Trigg County Courthouse Annex, 38 Main Street, Cadiz, Kentucky 42211

Members present:

Berlin Moore, County Judge Executive; Kevin Stroud, Fiscal Court Representative; Pam Perry, Circuit Court Clerk; Bill Cunningham, Circuit Judge; Dolores Smith AOC Representative; Woody Woodall, Kentucky Bar Association Representative.

Others Present:

Vance Mitchell, AOC Project Manager; Jake Lowary, Cadiz Record; Cindy Sholar, Main Street Director; Lynn Bailey, Mayor of Cadiz; Randy Clark, Trigg County Sheriff.

The meeting was called to order by Judge Berlin Moore.

The minutes from the last meeting were approved by the committee.

Old business - tabled from the last meeting was the issue of hiring a secretary to record minutes and perform other duties for the board. Pam Perry introduced Nell Weer as a candidate. Vance Mitchell explained the duties of the secretary and the salary of \$50.00 per meeting with the exception of those times when architects are interviewed or other meetings extend over 3 hours. In that event, an additional hourly rate of \$25.00 will apply to every hour over 3. Motion was made by Judge Cunningham to hire Nell Weer as secretary, seconded by Pam Perry. All approved and the motion carried.

New Business -

Vance Mitchell informed the committee that 8 applications had been received from Architectural firms. He explained the guidelines require that at least 3 and not more than 6 of those firms be interviewed. Each firm would get 30 minutes of time for an interview, plus 15 minutes for set up and tear down. Judge Cunningham suggested the committee interview 6 applicants which was agreed to by the committee. Letters of application were reviewed by the committee as follows:

1. JKS Architects & Engineers - Hopkinsville, Kentucky
2. Clotfelter - Samokar - Paducah, Kentucky
3. Lyle Associates Architects, Inc. - Lexington, Kentucky
4. CMW, inc. - Lexington, Kentucky
5. Castleberry McGregor Architects - Benton, Kentucky
6. RBS Design Group Architecture, PSC - Owensboro, Kentucky
7. Peck Flannery Gream Warren, Inc. - Paducah, Kentucky
8. KZF BWSC - Nashville, Tennessee

From the above list, the committee agreed to interview the following firms:

1. JKS Architects & Engineers - Hopkinsville, Kentucky
2. Clotfelter - Samokar - Paducah, Kentucky
3. CMW, inc. - Lexington, Kentucky
4. Castleberry McGregor Architects - Benton, Kentucky
5. RBS Design Group Architecture, PSC - Owensboro, Kentucky
6. KZF BWSC - Nashville, Tennessee

Motion by Pam Perry, seconded by Woody Woodall that the 6 firms listed above be accepted for interview. All approved and the motion carried.

The secretary was directed to notify the 6 firms listed above that they will be given an interview and to notify Lyle Associates Architects, Inc. and Peck Flannery Gream Warren, Inc. they will not be given an interview.

It was noted that additional firms had submitted letters of application the day of the meeting, however; proper procedures for submitting an application were not followed. The committee did not review those applications.

The next order of business was the review of applications for Financial Advisor. Guidelines require that at least 2 and not more than 4 of those firms be interviewed. Three applications were received and reviewed as follows:

1. Hilliard Lyons - Lexington, Kentucky
2. Coastal Securities - Houston, Texas
3. First Kentucky Securities Corporation - Frankfort, Kentucky

Motion by Judge Cunningham, seconded by Woody Woodall that Hilliard Lyons and Coastal Securities be interviewed. All approved and the motion carried. The secretary was directed to notify the two firms selected of their interview and to notify First Kentucky Securities Corporation they will not be interviewed.

It was brought to the committee's attention by Vance Mitchell that KACO had forwarded an email to Circuit Clerk Pam Perry expressing their interest in funding this project. It was explained by Vance that no formal application was submitted and therefore the committee could not consider this request.

Berlin Moore suggested dates of December 13, 2005 at 5:00 p.m. and December 15, 2005 at 6:00 p.m. for the next committee meetings to interview Architects and Financial Advisors. Motion by Judge Cunningham, seconded by Kevin Stroud that these dates be set. All approved and the motion carried. The following schedule was established for these meeting dates:

DECEMBER 13, 2005:

In Grand Jury Room in Trigg County Courthouse

5:00 p.m. - Hilliard Lyons - 15 minute presentation

5:20 p.m. - Coastal Securities - 15 minute presentation

In Circuit Courtroom in Trigg County Courthouse

6:00 p.m. - CMW, Inc. - 30 minute presentation (20 min. presentation/10 min. Q & A)

In District Courtroom in the Offices of Trigg Circuit/Districts Courts

6:40 p.m. - JKS - 30 minute presentation (20 min. presentation/10 min. Q & A)

In Circuit Courtroom in Trigg County Courthouse

7:20 p.m. - KZFBWSC - 30 minute presentation (20 min. presentation/10 min. Q & A)

DECEMBER 15, 2005:

In Circuit Courtroom in Trigg County Courthouse

6:00 p.m. - Castleberry - 30 minute presentation (20 min. presentation/10 min. Q & A)

In District Courtroom in the Offices of Trigg Circuit/Districts Courts

6:40 p.m. - Clotfelter - 30 minute presentation (20 min. presentation/10 min. Q & A)

In Circuit Courtroom in Trigg County Courthouse

7:20 p.m. - RBS Design - 30 minute presentation (20 min. presentation/10 min. Q & A)

The secretary was directed to notify Architects and Financial Advisors of the above schedule and to place a notice in the Cadiz Record and notify Radio Station WKDZ of the meetings.

Motion by Judge Cunningham, seconded by Pam Perry to adjourn. All approved and the motion carried.

Meeting adjourned at 6:05 p.m.

Nell Weer, Secretary
